

**MONTGOMERY COUNTY ESD 1  
MONTGOMERY COUNTY, TEXAS**

The Board of Commissioners of Montgomery County ESD 1, convened in open session on October 16, 2024 with the following Board Members to-wit:

Members Present:                             J. Steven Weisinger, President  
  Chuck Frank, Vice President  
  Tom Rozier, Secretary

Members Absent:                            Sharene Carr, Treasurer  
  David Cooper, Assistant Treasurer

Addressing item 1 of the agenda, the meeting of Montgomery County ESD 1 was called to order on October 16, 2024, at 6:14 PM by President J. Steven Weisinger. Three Board members were present at the meeting location, therefore constituting a quorum. Also present were Fire Chief Jason Oliphant, Office Administrator Crystal LaCaze, Administrative Assistants Andrea Meek and Yesenia Espinosa, Battalion Chief Chase Shafer and District Legal Counsel John Peeler.

Addressing item 2 of the agenda, no public comments were made.

Addressing item 3 of the agenda, no action was taken.

Addressing item 4 of the agenda regarding minutes from the prior meeting, the Board took action on the following:

Upon a motion made by Commissioner Frank and seconded by Commissioner Rozier, the Board voted unanimously to accept and approve meeting minutes for the following date:

Regular Board Meeting: September 25, 2024

Addressing item 5 of the agenda,

Office Administrator, Crystal LaCaze presented the Board with the District monthly financial report. Upon a motion made by Commissioner Rozier and seconded by Commissioner Frank, the Board voted unanimously to accept the financial report as presented and approve payment of the District's monthly bills.

Office Administrator, Crystal LaCaze informed the board that sales tax has come in low the last couple of months, therefore Chief informed the staff to only purchase essential items until further notice.

Addressing item 6a of the agenda,

Office Administrator, Crystal LaCaze presented the Board with LaW Construction Pay App 007 for Station 96/Training Facility.

Upon a motion made by Commissioners Frank and seconded by Commissioner Rozier the board voted unanimously to approve Pay App 007.

Chief Oliphant informed the board that Martinez Architects will be sending out the RFP for CMaR (Construction Manager at Risk) for Station 94 remodel.

Chief Oliphant presented BRW Amendment #4 for the Station 96/Training Facility project. Upon a motion made by Commissioner Frank and seconded by Commissioner Rozier, the board voted unanimously to approve BRW amendment #4 and authorize the president to execute.

Addressing item 6b of the agenda, no action was taken

Addressing item 6c of the agenda,  
Chief Jason Oliphant informed the Board that we are in the process of getting the Station 94 Boathouse electrical separated from the billboards.

Addressing item 6d-6i of the agenda, no action was taken.

Addressing item 7a of the agenda,  
Office Administrator, Crystal LaCaze informed the board that Commissioner Frank and Commissioner Rozier were up for reappointment in January 2025, both Commissioners requested to be reappointed.

Addressing item 7b of the agenda,  
District Legal Counsel John Peeler presented the Covered Applications and Prohibited Technology Policy.  
Upon a motion made by Commissioners Frank and seconded by Commissioner Rozier the board voted unanimously to approve the Covered Applications and Prohibited Technology Policy.

Addressing item 7c of the agenda, no action was taken

Addressing items 8-11 of the agenda, no action was taken

Addressing item 12 of the agenda,  
Chief Oliphant notified the Board that Class 003 started on October 14, 2024, with 16 Cadets and it is currently at 14.

Addressing item 13a of the agenda,  
Chief Oliphant notified the Board that he had no updates for Ladder 91. He presented the call volume report for September.

Addressing item 13b of the agenda, no action was taken

Addressing items 14 of the agenda, no action was taken.

Addressing item 15 of the agenda,  
There being no further business, upon a motion made by Commissioner Rozier and seconded by Commissioner Frank, the Board voted unanimously to adjourn at 6:56PM.

*Crystal LaCaze*  
District Office Manager and Administrative Secretary  
Montgomery County ESD 1